**Essential EAFm End of course Evaluation**

**PART 2. Course design & delivery** Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Course design |  |  |  |  |  |  |
| Course too short < | 1 | 2 | 3 | 4 | 5 | > Course too long |
| Pace too slow < | 1 | 2 | 3 | 4 | 5 | > Pace too fast |
| Too few topics < | 1 | 2 | 3 | 4 | 5 | > Too many topics |
| Please comment: |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Course trainers  Please rate each trainer according to each category: | | | | | 1 = poor | | 2 = fair | | 3 = good |  | 4 = excellent | |
| *Name of trainer:* |  |  |  |  |  |  |  |  |  |  |  |  |
| Knowledge | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |
| Style & approach | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |
| Preparation & organization | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |
| Friendliness & responsiveness |  |  |  |  |  |  |  |  |  |  |  |  |
| Please comment: |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Training methods |  |  |  |  |
|  | Poor | Fair | Good | Excellent |
| Presentations | 1 | 2 | 3 | 4 |
| Practical activities | 1 | 2 | 3 | 4 |
| Group discussions and participation | 1 | 2 | 3 | 4 |
| Other media/videos | 1 | 2 | 3 | 4 |
| Quality of materials | 1 | 2 | 3 | 4 |
| Please comment: |  |  |  |  |

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| --- |
| Administration |
| How do you rate the service from the course administration staff?  Poor < 1 2 3 4 > Excellent  Please suggest improvements:  Poor |